

## **Incident Report**

This form is used to help you keep a factual record of the events that may occur when conducting Pathfinder events. Accidents should be reported on the Accident Report Form.

Date of Incident:	Time of Incident:
Recorded by:	Title:
Phone:	E-mail:
Name of Club:	Date of Report:
Location of Incident	Address:
Description of Incident: Names of persons involved, issues, outcomes, etc.	
Witness:	Address:  Phone:
Witness:	Address:  Phone:
Witness:	Address:  Phone:
Actions Taken: Brief description of actions taken and by whom.	
<b>Communication Log</b>	
Contact:	Date:
Contact:	Date:
Contact:	Date: