

# CHURCH SCHOOL QUICKBOOKS REPORTING

## MONTHLY

### Balance Sheet Report (Accrual Basis)

- “Reports”, “Company & Financial”, “Balance Sheet Standard” and customize date by month

12:25 PM 12/15/16 Accrual Basis	Demo SDA School Balance Sheet As of December 31, 2016	Dec 31, 16
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
Checking	99,250.02	
Cash Expenditures	225.23	
Savings	5,987.50	
Total Checking/Savings	105,462.75	
Accounts Receivable		
Accounts Receivable	35,810.02	
Total Accounts Receivable	35,810.02	
Other Current Assets		
Prepaid Insurance	500.00	
Employee advances	100.00	
Inventory Asset	6,937.08	
Undeposited Funds	110.00	
Total Other Current Assets	7,647.08	
Total Current Assets	148,919.85	
Fixed Assets		
Truck		
Accumulated Depreciation	-1,725.00	
Original Purchase	13,750.00	
Total Truck	12,025.00	
Total Fixed Assets	12,025.00	
<b>TOTAL ASSETS</b>	<b>160,944.85</b>	
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	2,578.69	
Total Accounts Payable	2,578.69	
Credit Cards		
Cal/ill Card	1,403.99	
QuickBooks Credit Card		
QBCC Field Office	45.00	
QBCC Home Office	25.00	
Total QuickBooks Credit Card	70.00	
Total Credit Cards	1,473.99	
Other Current Liabilities		
Payroll Liabilities	5,520.47	
Payments on Account	-1,520.00	
Sales Tax Payable	2,086.50	
Total Other Current Liabilities	6,086.97	
Total Current Liabilities	10,139.65	
Long Term Liabilities		
Bank of Anycity Loan	19,932.65	
Equipment Loan	3,911.32	
Bank Loan	5,369.06	
Total Long Term Liabilities	29,213.03	
Total Liabilities	39,352.68	
Equity		
Opening Bal Equity	151,970.07	
Owner's Equity		
Owner's Draw	-5,000.00	
Total Owner's Equity	-5,000.00	
Retained Earnings	-17,468.50	
Net Income	-7,909.40	
Total Equity	121,592.17	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>160,944.85</b>	

**Profit & Loss Report (Accrual Basis)**

- "Reports", "Company & Financial", "Profit & Loss Standard" and customize date by month

		Dec 16
12:21 PM		
12/15/16		
Accrual Basis		
<b>Demo SDA School</b>		
<b>Profit &amp; Loss</b>		
December 2016		
Dec 16		
Ordinary Income/Expense		
Income		
Landscaping Services		
Design Services		3,860.00
Job Materials		
Misc Materials	129.00	
Decks & Patios	45.00	
Fountains & Garden Lighting	1,961.95	
Plants and Sod	1,907.70	
Sprinklers & Drip systems	1,541.25	
Total Job Materials		5,584.90
Labor		
Installation	7,261.00	
Maintenance & Repairs	285.50	
Total Labor		7,546.50
Total Landscaping Services		16,991.40
Markup Income		120.00
Retail Sales		89.37
Service		1,500.00
Total Income		18,700.77
Cost of Goods Sold		
Cost of Goods Sold		1,777.46
Total COGS		1,777.46
Gross Profit		16,923.31
Expense		
Payroll Expenses		15,425.97
Automobile		
Maintenance & Repairs		50.00
Total Automobile		50.00
Delivery Fee		-25.00
Insurance		
Disability	50.00	
Liability	285.00	
Worker's Comp	210.00	
Total Insurance		545.00
Interest Expense		55.12
Job Expenses		
Job Materials		
Decks & Patio	-300.00	
Plants & Sod	-120.00	
Total Job Materials		-420.00
Subcontractors		
Total Job Expenses		-420.00
Mileage Reimbursement		
Rent		800.00
Utilities		
Gas and Electric	137.50	
Telephone	45.00	
Water	23.27	
Total Utilities		205.77
Total Expense		16,636.86
Net Ordinary Income		286.45
Other Income/Expense		
Other Income		
Interest Income		42.18
Total Other Income		42.18
Net Other Income		42.18
Net Income		328.63

**Bank Reconciliation (Printed in Detail Format)**

12:41 PM  
12/15/16

**Demo SDA School  
Reconciliation Detail  
Checking, Period Ending 11/30/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						238,625.29
<b>Cleared Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Paycheck	1/13/2016		Shane B. Hamby	X	-1,606.88	-1,606.88
Paycheck	1/13/2016		Jenny Miller	X	-1,200.17	-2,807.05
Paycheck	1/13/2016		Duncan Fisher	X	-1,110.03	-3,917.08
Liability Check	2/7/2016		Townley Insurance ...	X	-105.00	-4,022.08
Paycheck	2/24/2016		Shane B. Hamby	X	-1,606.88	-5,628.94
Paycheck	2/24/2016		Duncan Fisher	X	-1,163.71	-6,792.65
Liability Check	3/7/2016		Great Statewide Bank	X	-2,739.84	-9,532.49
Liability Check	3/7/2016		Townley Insurance ...	X	-105.00	-9,637.49
Paycheck	3/10/2016		Shane B. Hamby	X	-1,606.88	-11,244.37
Paycheck	4/7/2016		Jenny Miller	X	-1,200.17	-12,444.54
Paycheck	4/7/2016		Duncan Fisher	X	-1,110.03	-13,554.57
Liability Check	4/7/2016		Employment Devel...	X	-997.59	-14,552.16
Paycheck	4/21/2016		Jenny Miller	X	-1,200.16	-15,752.32
<b>Total Checks and Payments</b>					<b>-15,752.32</b>	<b>-15,752.32</b>
<b>Deposits and Credits - 11 items</b>						
Transfer	11/25/2016			X	5,000.00	5,000.00
Deposit	12/2/2016			X	900.00	5,900.00
Payment	12/4/2016		Morearty, Brian	X	87.54	5,987.54
Check	12/5/2016	1124	Townley Insurance ...	X	0.00	5,987.54
Deposit	12/5/2016			X	1,854.22	7,841.76
Deposit	12/6/2016			X	2,045.03	9,886.79
Payment	12/8/2016		Chapman, Natalie	X	208.85	10,095.64
Deposit	12/9/2016			X	573.50	10,669.14
Payment	12/10/2016		Balak, Mike:Reside...	X	509.28	11,178.42
Payment	12/10/2016	3205	Golliday Sporting G...	X	518.52	11,696.94
Deposit	12/15/2016			X	4,035.00	15,731.94
<b>Total Deposits and Credits</b>					<b>15,731.94</b>	<b>15,731.94</b>
<b>Total Cleared Transactions</b>					<b>-20.38</b>	<b>-20.38</b>
<b>Cleared Balance</b>					<b>-20.38</b>	<b>238,604.91</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 98 items</b>						
Transfer	12/16/2015				-100.00	-100.00
Paycheck	1/27/2016		Shane B. Hamby		-1,606.88	-1,706.88
Paycheck	1/27/2016		Jenny Miller		-1,200.17	-2,907.05
Paycheck	1/27/2016		Duncan Fisher		-1,146.20	-4,053.25
Liability Check	2/7/2016		Great Statewide Bank		-2,731.78	-6,785.03
Liability Check	2/7/2016		Employment Devel...		-803.87	-7,588.90
Paycheck	2/10/2016		Shane B. Hamby		-1,606.88	-9,195.76
Paycheck	2/10/2016		Jenny Miller		-1,200.17	-10,395.93
Paycheck	2/10/2016		Duncan Fisher		-1,110.02	-11,505.95
Paycheck	2/24/2016		Jenny Miller		-1,200.17	-12,706.12
Liability Check	3/7/2016		Employment Devel...		-806.25	-13,512.37
Paycheck	3/10/2016		Jenny Miller		-1,200.16	-14,712.53
Paycheck	3/10/2016		Duncan Fisher		-1,110.03	-15,822.56
Paycheck	3/24/2016		Shane B. Hamby		-1,606.87	-17,429.43
Paycheck	3/24/2016		Jenny Miller		-1,200.17	-18,629.60
Paycheck	3/24/2016		Duncan Fisher		-1,110.02	-19,739.62
Liability Check	4/7/2016		Great Statewide Bank		-2,746.52	-22,486.14
Paycheck	4/7/2016		Shane B. Hamby		-1,606.88	-24,093.00
Liability Check	4/7/2016		Townley Insurance ...		-105.00	-24,198.00
Paycheck	4/21/2016		Shane B. Hamby		-1,606.88	-25,804.88
Paycheck	4/21/2016		Duncan Fisher		-1,146.19	-26,951.07
Check	5/2/2016	1463	Townley Insurance ...		-1,200.00	-28,151.07
Paycheck	5/5/2016		Shane B. Hamby		-1,606.88	-29,757.95
Paycheck	5/5/2016		Jenny Miller		-1,200.16	-30,958.11
Paycheck	5/5/2016		Duncan Fisher		-1,110.03	-32,068.14
Liability Check	5/7/2016		Great Statewide Bank		-2,703.98	-34,772.12
Liability Check	5/7/2016		Employment Devel...		-617.66	-35,389.78
Liability Check	5/7/2016		Townley Insurance ...		-105.00	-35,494.78
Paycheck	5/19/2016		Shane B. Hamby		-1,606.88	-37,101.66
Paycheck	5/19/2016		Jenny Miller		-1,200.17	-38,301.83
Paycheck	5/19/2016		Duncan Fisher		-1,163.71	-39,465.54
Paycheck	6/2/2016		Shane B. Hamby		-1,606.88	-41,072.42

**Profit & Loss Budget to Actual Comparison (Accrual Basis)**

- “Reports”, “Company & Financial”, “Budgets & Forecast” and customize date by month
- Customize report: “Customize Report”, “Header/Footer” tab, Change Report Title

10:36 AM  
12/31/16  
Accrual Basis

**SDA Church School Demo**  
**Profit & Loss Budget vs Actual Comparison**  
January 2008

	Jan 08	Budget	Over Budget
<b>Income</b>			
Donations	0.00	100,000.00	-100,000.00
<b>Total Income</b>	<u>0.00</u>	<u>100,000.00</u>	<u>-100,000.00</u>
<b>Gross Profit</b>	0.00	100,000.00	-100,000.00
<b>Expense</b>			
Bank Fees			
Interest	0.00	300.00	-300.00
Service Charges	0.00	16.00	-16.00
<b>Total Bank Fees</b>	<u>0.00</u>	<u>316.00</u>	<u>-316.00</u>
Payroll Expenses	0.00	30,000.00	-30,000.00
Professional Fees			
Accounting	0.00	250.00	-250.00
Legal	0.00	250.00	-250.00
<b>Total Professional Fees</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>
Rent	0.00	1,450.00	-1,450.00
Supplies			
Marketing	0.00	400.00	-400.00
Office	0.00	400.00	-400.00
<b>Total Supplies</b>	<u>0.00</u>	<u>800.00</u>	<u>-800.00</u>
Utilities			
Electricity	0.00	300.00	-300.00
Phone	0.00	200.00	-200.00
<b>Total Utilities</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>
Vehicles			
Fuel	0.00	250.00	-250.00
Maintenance and Repairs	0.00	200.00	-200.00
<b>Total Vehicles</b>	<u>0.00</u>	<u>450.00</u>	<u>-450.00</u>
<b>Total Expense</b>	<u>0.00</u>	<u>34,016.00</u>	<u>-34,016.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>	<u><u>65,984.00</u></u>	<u><u>-65,984.00</u></u>