**CCC CROSS Trainer**

**Level 3: Instructing & Equipping**

**Job Description**

Level 3 CROSS Trainers are those that have worked with and church a have a couple of years of experience working and a Bible Worker/CROSS Trainer. Their overall role is the same of that of a CROSS Trainer but we recognize their experience and seniority:

* Obtain Bible Study contacts by visitation, church visitors, surveys, canvassing, door-to-door or by any other means.
* Give on average more than 10 Bible Studies a week. \*
* CROSS Trainer reports are not a recommendation but an expectation and the position will be subject to evaluation and even removal if the worker is uncooperative.
* Attend continuing Education sessions organized by the Evangelism Department consistently during the year.
* Have weekly meeting with the Pastor or the Pastoral staff for reporting as well as giving a full report during each board meeting.
* Organize and teach depending on the need and availability FM 101 and Spiritual Friends classes or similar to get church members trained and involve in personal evangelism.
* After the classes, personally assist and mentor church members as they start giving Bible studies, leading outreach, plugging members into ministry, etc...
* Train and equip church members to take charge of the small groups that have been started or assist them in starting small groups such as new believers Sabbath School.
* Personally organize members to share testimonies regularly in church.
* Work with one or a team of church members that have been trained to start or strengthen the GLOW program in the church using the various outreach activities.
* Take off at least one full day per week for personal recreation/restoration.
* CROSS Trainers are expected to work 25 hours per week. Employee is not authorized to work more than 25 hours per week except with supervisor’s prior consent. Employee shall submit a time card each week to the supervisor or his/her designee for approval.
* The CROSS Trainer’s compensation for services rendered shall be based on a starting wage of $16.50 per hour.

\*That is the minimum requirement if the CROSS Trainer has church members giving Bible Studies and is working with them and taking care of them in which case they can’t take a heavier role of Bible Studies.

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**Employment Agreement**

JOB POSITION REQUIREMENTS:

* Have had experience and success with Level 2 CROSS Trainer.
* Has given Bible Studies on at least 14 SDA doctrines or preaches an evangelistic series.
* Knows how to effectively find Bible Study contacts and qualify them.
* Knows how to bring people to spiritual decisions.

EMPLOYEMENT QUALIFICATIONS: Must be a dedicated Seventh-day Adventist which includes standing membership in the church as well as regular church attendance, participation, and involvement. Faithfulness grading stewardship as understood by the Church and adherence to the church standards as defined by the church manual.

TERM OF EMPLOYMENT: All CCC employees begin with a probationary period of three months. At the completion of this probationary period, employee will be reviewed. Employment is not guaranteed after this three month probationary period however, with a favorable review, employee will continue employment on an “at-will” basis.

BACKGROUND CHECK: Employment is contingent upon successfully passing the background check and online training through www.verifiedvolunteers.com.

MANDATED REPORTER: Bible Workers are considered mandated reporters.

LIMITATIONS AND DISCLAIMERS: The above job description is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position. All jobs requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Law. Requirements are representative of minimum level of knowledge, skills, and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an “at-will” basis.

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Employee Signature Pastor Signature Evangelism Dept. Signature