Employee Free Stay Application

Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Application Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Camp Requesting: Camp Wawona 🞎 Soquel 🞎

 209.375.1527 831.464.4937

 jgallemore@cccsda.org

Dates Requesting: Free Stay\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Extra Nights \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (three days and two nights per calendar year allowed)

Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Human Resources Use Only***

Department: Administration Charge GL# 891200-10267-10-3999-OE

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Camp Use Only***

Dates of Stay: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Billed Amount to CCC $:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Amount Due

For Extra Nights $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Central California Conference*

*Human Resources*

*PO Box 770*

*Clovis, CA 93613*

*FAX (559) 347-3062*

SOQUEL CONFERENCE CENTER AND

CAMP WAWONA FREE USAGE

All regular, full-time employees are eligible for the use of a cabin at the Soquel Conference Center or Camp Wawona for **three days and two nights** per calendar year under the following conditions:

1. Only members of the immediate family of the employee, living within his/her household, are included in the free usage. Payment must be made for other guests under the current fee schedule.

2. The free usage arrangement is only on a space-available basis. No reservations will be made for specific buildings.

3. Reservations must be made in advance for this usage through the Camp you are

requesting the free stay.

4. The free usage arrangement does not include food service.

5. Facilities available for the free usage are:

 A. Camp Wawona A-frames

B. Soquel Conference Center cabins or RV spaces

The free usage arrangement has been developed to, in a small way, say thank you to our employees for their continued good work and support of the conference.

Employee Benefits